

# ***Woods of Wayne Homeowners' Association***

## ***Board Meeting Minutes 08/22/2011***

### **I. Call to Order**

Bob Reed called to order the regular meeting of the Woods of Wayne Homeowners' Association Board Meeting on July 18th at 7:00 P.M. at Wayne Village Hall.

### **II. Roll Call & Approval of Prior Meeting Minutes**

Motion was made and passed to approve prior meeting minutes.

#### ***The following persons were present:***

Bob Reed, Mark Soppi, Steve Joyaux , Mario Conte, Roger Orban, Jennifer Donatelli, Joe Franzee, Ted Matuszewski and Dan Gravina

#### ***The following persons were absent :***

Syed Hussain, Marianne Pope, and Patti Orban

**III. President's Report – Bob Reed** – Past due assessments, and the ability to collect them will be reviewed. Bob asked Roger Orban to present to the board the profit & loss sheet, balance sheet, and open invoice reports.

**IV. Treasurer's Report - Roger Orban** – Roger presented the “year-to-date” Customer Balance Summary Sheet and open invoices as well. Eight late notices were sent and four invoices were paid since last meeting. Final late notices will be sent to all delinquencies, and remaining outstanding accounts will be turned over for legal action.

### **V. Committee Reports**

- a. **Architectural Review** – There is no new review pending.
- b. **Communication** – Our website is updated with new information from the meeting and new mowing schedule document is uploaded.
- c. **Roads** – Mark Sopi/Dan Gravina – Extinguished lamp lights will be replaced. Motion to complete Fall crack filling was made and passed.

- d. **Landscape** – North pond culvert to be repaired. Mowing invoices will be sent to Patti.
  
- e. **Ponds** – Jennifer will determine total expenses to install aerators in South pond so that money can be budgeted for next Spring installation.

**VI: Old Business** The installation of no-parking signs was discussed. Mark had reported on police enforcement. It was determined that there is no immediate major problem and the idea was temporarily tabled. Any violations will be documented via photo and forwarded to the vice president for action.

**VII. New Business** In an effort to maintain safety Neighborhood Watch signs will be placed at the subdivision entrances. We are asking all to keep a watchful eye for people that don't belong. The next meeting is scheduled for 10/17/2011.

### **VIII. Adjournment**

Bob Reed closed the meeting at 8:15pm.

***Minutes submitted by: Bob Reed***