

# ***Woods of Wayne Homeowners' Association***

## ***Board Meeting Minutes 07/18/2011***

### **I. Call to Order**

Bob Reed called to order the regular meeting of the Woods of Wayne Homeowners' Association Board Meeting on July 18th at 7:00 P.M. at Wayne Village Hall.

The newly elected Board of Directors are:

#### **Directors**

Mark Soppi

Ted Matuszewski

Dan Gravina

Marianne Pope

Steve Joyaux

Bob Reed

Roger Orban

Mario Conte

Syed Hussain

Jennifer Donatelli

Joe Franzese

#### **Officers**

President            Bob Reed

Vice President    Roger Orban

Secretary           Syed Hussain

Treasurer          Patti Orban

## **Committee** Chairpersons

|                |                    |
|----------------|--------------------|
| Architectural  | Mario Conte        |
| Communications | Syed Hussain       |
| Ponds          | Jennifer Donatelli |
| Landscape      | Marianne Pope      |
| Roads          | Mark Soppi         |

## **II. Roll Call & Approval of Prior Meeting Minutes**

Motion was made and passed to approved prior meeting minutes.

### ***The following persons were present:***

Bob Reed, Steve Joyaux , Mario Conte, Patti Orban, Roger Orban, Syed Hussain, Jennifer Donatelli, Marianne Pope and Dan Gravina

### ***The following persons were absent :***

Jay Beaton

**III. President's Report – Bob Reed** – The main concern is the financial outlook of past year expenses, past due assessments, and the ability to collect them. Bob then asked Patty Orban to present the board the Profit & Loss sheet, balance sheet, and open invoice reports.

**IV. Treasurer's Report - Patti Orban** – Patti presented the “year-to-date” Customer Balance Summary Sheet and open invoices as well. All areas of normal expenses are under budget. Legal action will be taken to get overdue of association fee as discussed earlier in board meetings. According to Patti procedure and letter will be sent to home owners for dues.

## **V. Committee Reports**

- a. **Architectural Review** – Same as before and there is no new review pending.

- b. Communication** – Our website is updated with new information from the meeting and new mowing schedule document is uploaded.
- c. Roads** – Mark Sopi- Roads are in good condition and lamps post are fixed. Road does not need any repair.
- d. Landscape** – According to Marianne Pope landscape at the entrance needs water supply and it will be contracted to someone in order to complete this task.

**VI: ADJOURNMENT:** Bob Reed closed the meeting at 9:00pm.

***Minutes submitted by: Syed Hussain***